

SITE APPLICATION PROCESS

Step 1

Complete the site application form and return to the Eumundi Markets office together with any sample products, photographs and copies of licenses.

Step 2

Eumundi Market Manager will assess your application and advise you whether you have been accepted as a potential site holder. Should your application be unsuccessful you will be advised in writing. Should the Market Manager require further information you will be invited to an interview or requested to provide same.

Step 3

Successful applicants will be invited to have a casual site on a trial basis or placed on a casual waiting list until one becomes available. Casual site holders are rostered into vacant sites when and if such positions become available. Placement of casual site holders is wholly at the discretion of the Market Manager.

Check List

- Have I completed all sections of the application?
- Have I read and understood the Eumundi Market rules and signed the "Agreement to Rent Market Stall"?
- Have I fully detailed my product description and my involvement in the products making?
- Have I attached copies of my licenses?
- Have I attached my samples or photographs?
- Have I attached copies of my insurance policies and their "Certificates of Currency"?
- Have I covered my need for power? Usage?
- Have I indicated my site cover situation?

Please return form to

EUMUNDI MARKETS

PO Box 55—Memorial Drive

EUMUNDI QLD 4562

Ph: 07 5442 7106 Mob: 0419 733 468 Fax: 07 5442 7190



The Original
EUMUNDI MARKETS
www.eumundimarkets.com.au
2008

SITE APPLICATION

IMPORTANT INFORMATION

- The Eumundi Markets are predominantly a makers market and only the goods described and approved on the registration form may be sold from the stall. Goods sold within the market must be principally made, manufactured or produced by the stallholder.
- Exceptions to this rule may be approved by the Market Manager on the grounds of the stallholder’s demonstrable and significant involvement in the manufacturing of the product and the product contributes to customer appeal and uniqueness.
- By completing this Site Application you undertake to comply with the Eumundi Markets rules. Please read them carefully as they will determine your continuing tenure as a stall holder at the Eumundi Markets.
- The Market Manager will consider all applications under the criteria laid down under section 6 of the rules. All Decisions on Site Applications are final and no correspondence will be entered into.
- Unsuccessful applications cannot be resubmitted, however, if an applicant wishes to reapply they can do so by submitting a new application which better addresses the criteria for the Market Manager to consider.
- Successful applicants will be allocated a casual site or placed on a waiting list to receive a casual site allocation. A successful application does not in any way guarantee a site, or site holder status. Such applications remain current for one calendar year from the date of approval.
- Wednesday and Saturday Markets are different programs but may be applied for on the same form. Acceptance at one day’s program in no way implies acceptance at the other.
- All successful applicants are required to ensure their business practices, goods and services comply with all relevant product, safety, business and trade legislation. Necessary Registration and License Certificates are to be displayed as required. All electrical equipment must have valid tag and testing certification. All Food / Alcohol / Health statutory requirements are to be adhered to. Proof of compliance is mandatory.
- Public and Product Liability insurance to the value of \$10,000,000 is required and is to be kept current at all times. Copies of your “Certificate of Currency” are to be provided to the Market Manager.

YOUR DETAILS				
DATE:	TRADING NAME:			
LAST NAME:	FIRST NAME:			
ADDRESS				
SUBURB:	STATE:	POSTCODE:		
HOME PHONE:	WORK PHONE:	MOBILE PHONE:		
COUNCIL SHIRE:	PUBLIC & PRODUCT LIABILITY INSURANCE - \$10 M			YES / NO
EMAIL:				
WEBSITE:				
EMERGENCY CONTACT:			PHONE:	
YOUR PRODUCT DETAILS				
TRADING AT OTHER MARKETS?	YES / NO	WHERE ?		
PRODUCT DESCRIPTION				
HAVE NECESSARY LICENCE’S?:	YES / NO	TYPE?:	FOOD / ALCOHOL / HEALTH	
PRODUCT MATERIALS				
NEED POWER?	YES / NO	10AMP / 15 AMP	POWER USAGE?	KW
WHERE IS THE PRODUCT MANUFACTURED OR PRODUCED				
NEED SITE COVER?	YES / NO	YOUR COVER ?		
YOU WILL NEED TO PROVIDE SAMPLES OR PHOTOGRAPHS OF YOUR PRODUCTS TO THE MARKET MANAGER TO PROVE THAT YOU COMPLY WITH OUR MAKERS—GROWERS POLICY.				
SAMPLES ENCLOSED		PHOTOGRAPHS ENCLOSED		
MARKET DAYS APPLYING FOR:				
SATURDAY:	YES / NO	WEDNESDAY:		YES / NO
TWILIGHT MARKETS:	<input type="checkbox"/> 3 January	<input type="checkbox"/> 10 January	<input type="checkbox"/> 17 January	<input type="checkbox"/> 24 January